

Countertop solutions

Accord D (ICT250 (Classic), IWL220(Entourage), IWL250(Nomad))







Accord D transactions always require the customer's signature (for both chip cards and magnetic stripe cards).

Accord D EPF (Equal payment financing)

Purchase

Use this function to make EPF purchase transactions on a customer's Desjardins credit card or Desjardins private-label card. You'll need the plan number and payment term for this transaction.



From the idle screen







- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D EPF**.
- Press the green key . The terminal will display **Purchase**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Term**.
- Enter the payment plan term and press the green key . The terminal will display **Amount**.
- Enter the transaction amount, press the green key  and follow the terminal instructions.

Refund

Use this function to credit a cardholder's account when you refund merchandise they bought through an Accord D EPF. The refund needs to go on the same credit card that the purchase was made on.

From the idle screen






- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
 - Press ▼ until the terminal displays **Accord D EPF**.
 - Press the green key . The terminal will display **Purchase**.
 - Press ▼ until the terminal displays **Refund**.




- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Authorization #**.
- Enter the authorization number for the purchase transaction and press the green key . The terminal will display **Cashier #**.
- Enter the cashier number and press the green key . The terminal will display **Password**.
- Enter the password and press the green key . The terminal will display **Amount**.
- Enter the refund amount, press the green key  and follow the terminal instructions

Offline refund

Use this function to credit a customer's account while you're offline. Make sure to close the batch at the end of the day so this transaction can be processed.

From the idle screen







- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D EPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Offline refund**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Authorization #**.
- Enter the authorization number for the purchase transaction and press the green key . The terminal will display **Cashier #**.

- Enter the cashier number and press the green key . The terminal will display **Password**.
- Enter the password and press the green key . The terminal will display **Amount**.
- Enter the refund amount, press the green key  and follow the terminal instructions.

Preauthorization

If you can't deliver your customer's merchandise right away, use this function instead of the EPF purchase function. Then when you deliver the merchandise, use the EPF offline purchase function to complete the transaction. Preauthorization will affect the credit available on the customer's card but won't affect their account balance.





From the idle screen


- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D EPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Preauthorization**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Term**.
- Enter the payment plan term and press the green key . The terminal will display **Amount**.
- Enter the preauthorization amount, press the green key  and follow the terminal instructions.




Offline purchase

Use this function to complete an Accord D EPF preauthorization transaction.

From the idle screen

- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D EPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Offline refund**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Authorization #**.
- Enter the authorization number for the purchase







transaction and press the green key . The terminal will display **Cashier #**.

- Enter the cashier number and press the green key . The terminal will display **Password**.
- Enter the password and press the green key . The terminal will display **Amount**.
- Enter the refund amount, press the green key  and follow the terminal instructions.

Preauthorization reversal

Use this function to cancel a completed preauthorization if you entered the wrong amount or if the transaction is cancelled. Preauthorization reversal will affect the credit available on the customer's card but won't affect their account balance.

From the idle screen







- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D EPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Preauth reversal**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Authorization #**.
- Enter the authorization number for the preauthorization transaction and press the green key . The terminal will display **Amount**.
- Enter the preauthorization amount, press the green key  and follow the terminal instructions.

Accord D DPF (Deferred payment financing)

Purchase

Use this function to make DPF purchase transactions on a customer's Desjardins credit card or Desjardins private-label card. You'll need the plan number and grace period for this transaction.







From the idle screen



- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D DPF**.
- Press the green key . The terminal will display **Purchase**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Grace Period**.
- Enter the payment plan grace period and press the green key . The terminal will display **Amount**.
- Enter the transaction amount, press the green key  and follow the terminal instructions.

Refund

Use this function to credit a cardholder's account when you refund merchandise they bought through an Accord D DPF. The refund needs to go on the same credit card that the purchase was made on.

From the idle screen









- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D DPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Refund**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Authorization #**.
- Enter the authorization number for the purchase transaction and press the green key . The terminal will display **Cashier #**.
- Enter the cashier number and press the green key . The terminal will display **Password**.

- Enter the password and press the green key . The terminal will display **Amount**.
- Enter the refund amount, press the green key  and follow the terminal instructions.

Offline refund

Use this function to credit a customer's account while you're offline. Make sure to close the batch at the end of the day so this transaction can be processed.







From the idle screen

- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D DPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Offline refund**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Authorization #**.
- Enter the authorization number for the purchase transaction and press the green key . The terminal will display **Cashier #**.
- Enter the cashier number and press the green key . The terminal will display **Password**.
- Enter the password and press the green key . The terminal will display **Amount**.
- Enter the refund amount, press the green key  and follow the terminal instructions.

Preauthorization

If you can't deliver your customer's merchandise right away, use this function instead of the DPF purchase function. Then when you deliver the merchandise, use the DPF offline purchase function to complete the transaction. Preauthorization will affect the credit available on the customer's card but won't affect their account balance.








From the idle screen

- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D DPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Preauthorization**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Grace Period**.
- Enter the payment plan grace period and press the green key . The terminal will display **Amount**.
- Enter the preauthorization amount, press the green key  and follow the terminal instructions.

Offline purchase

Use this function to complete an Accord D DPF preauthorization transaction.







From the idle screen

- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D DPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Offline purchase**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Grace Period**.
- Enter the payment plan grace period and press the green key . The terminal will display **Authorization #**.
- Enter the authorization number received by phone or the one that appears on the Accord D preauthorization record and press the green key . The terminal will display **Amount**.
- Enter the transaction amount, press the green key  and follow the terminal instructions.

Preauthorization reversal

Use this function to cancel a completed preauthorization if you entered the wrong amount or if the transaction is cancelled. Preauthorization reversal will affect the credit available on the customer's card but won't affect their account balance.

From the idle screen

- Press F1 once. The terminal will display **Retailer**.
- Press the green key . The terminal will display **Transaction**.
- Press ▼ until the terminal displays **Accord D DPF**.
- Press the green key . The terminal will display **Purchase**.
- Press ▼ until the terminal displays **Preauth reversal**.
- Press the green key . The terminal will display **Plan number**.
- Enter the payment plan number and press the green key . The terminal will display **Authorization #**.
- Enter the authorization number for the preauthorization transaction and press the green key . The terminal will display **Amount**.
- Enter the preauthorization amount, press the green key  and follow the terminal instructions.